

5 Things To Check In 10 Minutes

Let's take a look at your **heating** and **air conditioning** system

1

Make sure your vents and registers are open:

Many times the vents and registers on your unit can vibrate shut or are forgotten from the previous season.

2

Make sure your thermostat is set properly:

Set the time and make sure the fan is set to auto.

3

Check for dirty air filters near your furnace:

Take out filter and hold it up to a light. If there is no light, it's time to change your filters.

4

Make sure your seasonal duct dampers are in the correct position.

Located at the furnace, dampers are levers on the ductwork, which turn 90 degrees. In the Summer, set dampers to push more air to the upper floors. In the Winter, set dampers to push less air to upper floors.

5

Looking for water in all the wrong places.

Water should be condensing on the coils and collect into a tray with a drain line to the outdoors. There should be no water anywhere else. If you see any rust, that is a sign of water in the wrong places.



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We hope this handy little check list helps you understand your heating and air conditioning system. Please call us if you need any assistance, we are ready to help you.

Print this and keep in your files.
Save to your phone or computers so it's always handy!

Small Solutions, LLC is a heating and air conditioning HVAC services company that serves Northern Virginia including Loudoun, Fauquier, Frederick and Clarke counties.